



UTTARA BANK PLC.

**PURCHASE & PROCUREMENT DEPARTMENT (12TH FLOOR)
HEAD OFFICE, 47, SHAHID BIR UTTAM ASFAQUS SAMAD SARAK,
MOTIJHEEL C/A, DHAKA-1000**

Tender No.45

INVITATION FOR TENDER

Date: 05.05.2026

01.	Procuring Entity	Uttara Bank PLC. Purchase & Procurement Department, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
02.	Tender Name	Supplying & installation of Safe Deposit Lockers at Uttara Bank PLC. Narayanganj Branch, Narayanganj.
03.	Procurement Method	Open Tendering Method.
04.	Eligibility of Tenderers	i) Minimum 03(three) years of work experience in the allied works ii) Should have completed minimum 03 (three) nos. of similar nature of work in the last 03(three) years. iii) Should have valid Trade License, TIN Certificate and VAT Registration Certificate.
05.	Price of Tender Document	Non-refundable Tk.1,000/- (Taka One thousand) only in the form of Pay order favouring 'Uttara Bank PLC. Head Office' for each of the tender schedule.
06.	Selling & Dropping of Tender Documents	Uttara Bank PLC. Purchase & Procurement Department, 12 th floor, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
07.	Earnest Money	5% of total quoted amount in the form of Pay Order favouring 'Uttara Bank PLC. Head Office' for each tender.
08.	Last date & time for selling Tender Document	On or before 17.05.2026 during office hours.
09.	Date & time for Tender submission	On 18.05.2026 before 02:00 PM.
10.	Date and time for Tender opening	On 18.05.2026 at 02:30 PM in the presence of bidder (if any).
11.	Special Instructions	i) Firms having prerequisite qualifications may apply to purchase Tender Document(s) on their letterhead pad(s) to the General Manager, Purchase & Procurement Department, Uttara Bank PLC. Head Office during office hours. ii) Uttara Bank PLC. reserves the right to accept or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation.  MD. RAFIQUL ISLAM KHAN General Manager Purchase & Procurement Department Uttara Bank PLC. Head Office, Dhaka.