



UTTARA BANK PLC.
PURCHASE & PROCUREMENT DEPARTMENT (12TH FLOOR)
HEAD OFFICE, 47, SHAHID BIR UTTAM ASFAQUS SAMAD SARAK,
MOTIJHEEL C/A, DHAKA-1000

INVITATION FOR TENDER

01.	Procuring Entity	Uttara Bank PLC. , Purchase & Procurement Department, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
02.	Tender Name	Procurement of Monitor and UPS (Offline) for Uttara Bank PLC.
03.	Procurement Method	Open Tendering Method.
04.	Eligibility of Bidders	i. Valid Trade License, ii. TIN certificate, iii. Documents to be provided to prove that the bidder has required experience (where applicable) in related business. iv. List of Corporate Clients along with the name of Contact person & telephone number, v. Certificates of Authorized Partner/Distributor/Reseller from the Original Manufacturer to participate in Tender (where applicable).
05.	Price of Tender Document	Non-refundable Tk.2,000/- (Two Thousand) only in the form of Pay Order favouring 'Uttara Bank PLC. , Head Office' for the tender schedule of each item.
06.	Selling & Dropping of Tender Documents	Uttara Bank PLC., Purchase & Procurement Department, 12 th floor, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
07.	Earnest Money/Bid Security	Tk. 20,000.00 (Twenty thousand) only in the form of Payment Order favouring 'Uttara Bank PLC' for each item.
08.	Last date & time for selling Tender Document	On or before 07.04.2026 during office hours.
09.	Date & time for Tender submission	On 08.04.2026 before 2.00 PM.
10.	Date and time for Tender opening	On 08.04.2026 at 2.30 PM in the presence of bidders or their representatives (if any).
11.	Special Instructions	• The authority reserves the right to relax, change or drop any of the terms & conditions of the schedule without any further notice. • The Uttara Bank PLC. reserves the right not to accept the lowest quotation and to reject any Tender or part thereof or all Tenders without assigning any reason whatsoever.


General Manager
MD. RAFIQUUL ISLAM KHAN
General Manager
Purchase & Procurement Department
Uttara Bank PLC.
Head Office, Dhaka.

