



UTTARA BANK PLC.

PURCHASE & PROCUREMENT DEPARTMENT (12TH FLOOR)
HEAD OFFICE, 47, SHAHID BIR UTTAM ASFAQUS SAMAD SARAK,
MOTIJHEEL C/A, DHAKA-1000

Tender No. 24

INVITATION FOR TENDER

01.	Procuring Entity	Uttara Bank PLC, Purchase & Procurement Department, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
02.	Tender Name	Tender for supplying & installation of Foreign Remittance Management Software at Uttara Bank PLC.
03.	Procurement Method	Open Tendering Method.
04.	Eligibility of Bidders	All the relevant documents should be submitted with the offer including: i. Valid Trade License ii. TIN certificate iii. BIN Certificate iv. The bidder must be the developer or developer's authorized supplier of the offered software & submission of the relevant documents/certificates is mandatory. v. The bidder should be a legal entity and a registered company that has not been prohibited by Bangladeshi court(s) to enter into contracts (Self-Declaration to be provided). vi. The bidder should have at least 05 (Five) years experience in related business & submission of the relevant documents/certificates is mandatory. vii. Advantage may be given to the bidders having proven experience in supplying the offered software at minimum 01(one) Commercial Bank in Bangladesh and maintaining the same successfully. viii. List of Corporate Clients along with the name of Contact person & Telephone number.
05.	Price of Tender Document	Non-refundable Tk. 5000/- (Five Thousand) only in the form of Pay order favouring 'Uttara Bank PLC' for the tender schedule.
06.	Selling & Dropping place of Tender Documents	Uttara Bank PLC, Purchase & Procurement Department, 12 th floor, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
07.	Earnest Money/Bid Security	Tk. 50,000/- (fifty thousand) only in the form of Pay order favouring 'Uttara Bank PLC' from any scheduled bank of Bangladesh
08.	Last date & time for collecting Tender Document	On 19/04/2026 during office hours.
09.	Last date & time for Tender submission	On 20/04/2026 before 02:00 p.m.
10.	Date and time for Tender opening	On 20 /04/2026 at 02:30 p.m. in presence of bidders or their representatives (if any).
11.	Special Instructions	- The authority reserves the right to relax, change, or drop any of the terms and conditions of the schedule without any further notice. - Uttara Bank PLC reserves the right not to accept the lowest quotation and to reject any Tender or part thereof or all Tender without assigning any reason whatsoever.

General Manager

MD. RAFIUL ISLAM KHAN
General Manager
Purchase & Procurement Department
Uttara Bank PLC.
Head Office, Dhaka.

