



UTTARA BANK PLC.
PURCHASE & PROCUREMENT DEPARTMENT (12TH FLOOR)
HEAD OFFICE, 47, SHAHID BIR UTTAM ASFAQUS SAMAD SARAK,
MOTIJHEEL C/A, DHAKA-1000

INVITATION FOR TENDER

01.	Procuring Entity	Uttara Bank PLC, Purchase & Procurement Department, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
02.	Tender Name	Tender for supplying & installation of 03(Three) Units of Cisco Router for BACH operation at Uttara Bank PLC.
03.	Procurement Method	Open Tendering Method.
04.	Eligibility of Bidders	i. Valid Trade License. ii. TIN Certificate. iii. BIN Certificate iv. The bidder must be an authorized Partner/Distributor/Reseller of the original manufacturer and will have to provide the Manufacturer Authorized Letter (MAL). v. The bidder should have at least 5 (Five) years experiences in related business and at least 3 (Three) years experiences for providing the quoted Brand item(s) & submission of the related documents/certificates is mandatory. vi. The bidder has to provide experience certificate to the effect that the bidder has supplied the same device to any corporate body/ financial organization and maintaining the same successfully, vii. The bidder should not be blacklisted by any government institution in Bangladesh or abroad. (Self-Declaration to be provided). viii. List of Corporate Clients along with the name of Contact person & Telephone number. ix. All required certificates.
05.	Price of Tender Document	Non-refundable Tk. 2,000 /- (Taka Two Thousand) only in the form of Pay order favouring 'Uttara Bank PLC' for the tender schedule.
06.	Selling & Dropping place of Tender Documents	Uttara Bank PLC, Purchase & Procurement Department, 12 th floor, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
07.	Earnest Money/Bid Security	BDT 50,000/- (Taka Fifty Thousand) only in the form of Pay order favouring 'Uttara Bank PLC' from any scheduled bank of Bangladesh
08.	Last date & time for collecting Tender Document	On 02/02/2026 during office hours.
09.	Last date & time for Tender submission	On 03/02/2026 before 02:00 p.m.
10.	Date and time for Tender opening	On 03 /02/2025 at 02:30 p.m. in presence of bidders or their representatives (if any).
11.	Special Instructions	• The authority reserves the right to relax, change, or drop any of the terms and conditions of the schedule without any further notice. • Uttara Bank PLC reserves the right not to accept the lowest quotation and to reject any Tender or part thereof or all Tender without assigning any reason whatsoever.


General Manager

MD. RAFIQUL ISALM KHAN
General Manager
Purchase & Procurement Department
Uttara Bank PLC.
Head Office, Dhaka.

