

**UTTARA BANK PLC.**

**PURCHASE & PROCUREMENT DEPARTMENT (12TH FLOOR)
HEAD OFFICE, 47, SHAHID BIR UTTAM ASFAQUS SAMAD SARAK,
MOTIJHEEL C/A, DHAKA-1000**

Tender No.64**INVITATION FOR TENDER**

Date: 08.07.2025

01.	Procuring Entity	Uttara Bank PLC., Purchase & Procurement Department, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
02.	Tender Name	Supplying & installation of Built-in-shelves at Uttara Bank PLC. Ladies Branch, Dhaka.
03.	Procurement Method	Request For Quotation.
04.	Eligibility of Tenderers	i) Should have minimum 03(three) years of work experience in the allied works. ii) Should have completed minimum 03(three) nos. of similar nature of works in the last 03 (three) years. ii) Should have valid Trade License, TIN Certificate and VAT Registration Certificate.
05.	Price of Tender Document	Nil
06.	Selling & Dropping of Tender Documents	Uttara Bank PLC., Purchase & Procurement Department, 12 th floor, Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak, Motijheel C/A, Dhaka-1000.
07.	Earnest Money	5% of the total quoted amount in the form of Payment Order purchased from any scheduled Bank favouring "UTTARA BANK PLC. HEAD OFFICE".
08.	Last date & time for selling Tender Document	On or before 14.07.2026 during office hours.
09.	Date & time for Tender submission	On 15.07.2026 before 03:00 PM.
10.	Date and time for Tender opening	On 15.07.2026 at 03:30 PM in presence of bidders or their representatives (if any).
11.	Special Instructions	i) Firms having prerequisite qualification may apply on their letter head pad(s) to the General Manager, Purchase & Procurement Department, Uttara Bank PLC., Head Office during office hour for collecting tender schedule(s). ii) Uttara Bank PLC. reserves the right to accept or reject any or all quotations without assigning any reason whatsoever and is not bound to accept the lowest quotation.


MD. RAFIQUL ISLAM KHAN
General Manager
Purchase & Procurement Department
Uttara Bank PLC.
Head Office, Dhaka.